



Boutique Aviation AG, Seefeldstrasse 283, CH-8008 Zürich

Reference

BQA_BQB_EMP_004_12023

Nominated Person Continuing Airworthiness Switzerland, 100%

Boutique Aviation AG, Zurich, Switzerland

Nominated Person Continuing Airworthiness Austria, 100%

Boutique Aviation GmbH, Vienna, Austria

Boutique Aviation AG is a private aircraft management company headquartered in Zurich, Switzerland. Boutique Aviation GmbH is based in Vienna. We are striving to deliver the next digital generation of aircraft management. Read more about us at www.boutique-aviation.com

To start as soon as possible, we are seeking a **Nominated Person Continuing Airworthiness Switzerland** and a **Nominated Person Continuing Airworthiness Austria** to become an integral member of our team.

Based in Zurich or Vienna you will be responsible for the Continuing Airworthiness aspects of Boutique Aviation AG and GmbH ensuring that the function is performed in alignment with our group strategy and procedures.

Your tasks

- Developing and implementing the maintenance policy and programs for aircraft under management
- Liaising with the Continuing Airworthiness Staff and the EASA in matters that affect airworthiness, applicable regulations and/or this Continuing Airworthiness Management Exposition
- Ensuring that the contracted Maintenance Organisations are providing Base and Line Station Maintenance, Stores and Planning functions, as well as performing their work within the scope of the Maintenance Organisation's current Certificate of Approval to the satisfaction of Boutique Aviation PART-CAMO Continuing Airworthiness Management organisation
- Relationship with Contracted Maintenance Organizations, including establishment of the Maintenance Contract
- Providing a technical logbook including submission to FOCA for approval
- Initiating the airworthiness review or performing the airworthiness review to issue an ARC
- Ensuring that the Certificate of Airworthiness for each airplane operated/managed remains valid in respect to the expiry date specified on the ARC

Your skills

- In-depth experience in Continuing Airworthiness Management
- Detail oriented with the ability to adjust quickly to our industry environment
- Results driven - able to execute with high personal accountability and work independently
- Customer Focused - ability to communicate effectively with internal and external clients and stakeholders
- Fluent in English (oral and written), German is an advantage

If you are interested in joining our collaborative team of young, highly motivated people - we offer an exciting international work environment and look forward to hearing from you.

For further information please contact Regine + 41 76 341 60 01 or send your application to hr@boutique-aviation.com